



THE MARY JANE LEWIS SCHOLARSHIP FOUNDATION

SCHOLARSHIP GUIDELINES

THE SCHOLARSHIP

The Mary Jane Lewis Scholarship Foundation provides equity and merit-based scholarships of \$10,000 a year, for three years, to young women who might not have otherwise received a university education due to limited financial resources.

Multiple scholarships are awarded every year for full-time undergraduate degrees any university in Victoria. Young women studying STEM are encouraged to apply. The Mary Jane Lewis Scholarship Foundation welcomes applications from gender diverse young people.

Established in 2004, this scholarship is for young women completing Year 12. Young men can apply via the [Dafydd Lewis Trust](#).

LEGAL ELIGIBILITY

Applicants must be:

- Enrolled to study a full-time undergraduate degree at any University in Victoria;
- completing Year 12 in 2026, there is no age restriction;
- An Australian citizen or permanent resident of Australia; and
- have attended a Victorian Government Secondary School for at least five (5) consecutive years immediately preceding the award of the scholarship.

FINANCIAL ELIGIBILITY

To be eligible, applicants must be able to provide evidence of their parent/guardian receiving one or more of the below government allowances:

- Low Income Health Care Card;
- Centrelink Statement of Benefits; and/or
- Family Tax Benefit Statement.

Applicants who are their own legal guardian or have no active parent/guardian are to provide evidence of their own receipt of government allowance.

HOW TO APPLY

You can apply to the Mary Jane Lewis Scholarship Foundation via the online form:

<https://www.eqt.com.au/our-services/community/grant-funding/scholarships/tertiary-education/mary-jane-lewis-scholarships-foundation>

If you have any questions about the application process after reading this document, please don't hesitate to contact Equity Trustees via charities@eqt.com.au or Amie Armstrong <admin@lewis-scholarships.org.au>

THE APPLICATION PROCESS & TIMELINE

Applications open: Tuesday 1st September 2026

Applications close: Wednesday 23rd of December 2026 (11:59pm)

The Mary Jane Lewis Scholarship Foundation assesses applicants via two stages:

1. Written application
2. Interview

Applicants will be notified if they are successful in the written application stage, in January of 2027.

Applicants successful in making it to the Interview stage will be invited to interview in January of 2027. Interviews are held at Equity Trustees offices and applicants are strongly encouraged to attend in person. Details regarding the exact time and date of interviews will be provided to successful applicants closer to the date.

This is a formal interview and should be treated as such. We recommend applicants treat this as they would a job application.

Applicants that make it to the interview stage will be notified to the outcome of their application no later than March 2026.

COMPLETING YOUR APPLICATION

REQUIRED DOCUMENTATION

All documentation should be uploaded in PDF format under the following naming convention:

< Applicant surname><Applicant first name Initial>_<description of file>

E.g. NgyuenM_BirthCertificate

The following legal documents are required to be submitted with your application:

- Australian Birth Certificate, Australian Citizenship or Permanent Residency
- VTAC ATAR Certificate
- Proof of Government Allowance
- A personal statement
- A personal referee statement

All information collected as part of your application will be treated confidentially under Equity Trustees' privacy policy.

<https://www.eqt.com.au/global/privacystatement>

APPLICANT DETAILS

Applicants are required to upload accurate and up to date contact details. Contact details should be that of the applicant not of a parent/guardian or careers advisor.

Applicants are to upload a clear and legible copy of their birth certificate, citizenship, or permanent residency.

Applicants are to list all schools attended for the duration of their secondary education.

ATAR RESULTS

Applicants are to supply details of their ATAR and ATAR certificate. Please note we do not require a copy of your study score certificate, only your ATAR certificate/VTAC Results.

- Please note we do not accept screenshots of results, only certification as supplied by VTAC.

SAMPLE OF ACCEPTABLE ATAR CERTIFICATE TO BE SUPPLIED



Your 2022 ATAR is:

74.45

Year	VCAA Study	Scaled Subject Score	Aggregate Contribution	Used As
2022	English (EAL)	29.07	29.07	Used as: primary 4
2021	Languages: Arabic	35.86	35.86	Used as: primary 4
2022	Maths: Further Mathematics	29.34	29.34	Used as: primary 4
2022	Physics	27.52	27.52	Used as: primary 4
2022	Maths: Mathematical Methods	25.12	2.51	Used as: (increment: 10%)
2022	Product Design And Technology	16.75	1.67	Used as: (increment: 10%)

Your 2022 aggregate is: 125.97

The above scores are ATAR subject scores calculated by VTAC through the scaling process and include only those studies used in the calculation of your ATAR.



AUSTRALIAN TERTIARY ADMISSION RANK (ATAR)

This certifies that:

VCAA number .
has an ATAR of **87.10**

Issued: 12 December 2022



TERESA TJIA
CHIEF EXECUTIVE OFFICER - VTAC

UNIVERSITY ENROLMENT

Applicants cannot submit their application until [December round offers](#) have been made on Wednesday 23rd of December 2026.

Applicants are to supply the details of the University Degree and Institution that they have been offered and accepted via an early offer or in the December round.

Applicants can be enrolled in any University Degree at the institution of their choice.

FINANCIAL ASSESSMENT

Applicants are only required to provide the contact & financial details of parent/guardians that directly care or provide for them. E.g. if you are estranged from a parents you are not required to list their details or financials.

Applicants who are their own guardian, or have no active parent/guardian are to provide evidence of their own receipt of government allowance.

FINANCIAL INFORMATION

If an applicant's parent/guardian receive any of the below government allowances, they are required to provide a copy:

- Low Income Health Care Card;
- Centrelink Statement of Benefits; and/or
- Family Tax Benefit Statement.

LOW INCOME HEALTH CARE CARD

Please provide a scanned copy of your healthcare card, digital card or receipt of issue. The card must clearly list your name as a dependant.

For assistance accessing your digital card please refer to the link below:

<https://www.servicesaustralia.gov.au/digital-card?context=21986>



CENTRELINK STATEMENT OF BENEFITS & FAMILY TAX BENEFIT STATEMENT

For assistance downloading please refer to the below link:

<https://www.servicesaustralia.gov.au/centrelink-online-account-help-request-document>

SAMPLE OF CENTRELINK STATEMENT

Lb 3 Regents Park Dc NSW 2143



CLK1LETTERB105828656

Reference:



Australian Government
Department of Human Services

centrelink

27 May 2014

This Income Statement shows information we hold about you on your Centrelink record. If you decide to show this information to anyone else for any reason, you can choose to show all the information or to block some information out.

Income Statement

DOB	28 Jul 1949
Customer Partnered	Y
Maximum Rate Disability Support Pension	Y
Number of Children Assessed	0

Previous regular entitlements and payments

Payment Type	Amount	Date Paid	Date of Grant
Disability Support Pension	\$577.40	16 May 2014	7 Jul 2008
Clean Energy Supplement	\$10.50	16 May 2014	7 Jul 2008
Pension Supplement	\$47.40	16 May 2014	7 Jul 2008

Previous irregular payments

There are no previous irregular payments to report.

Deductions from your payment

Payment Type	Deduction	Amount	Date Paid
Disability Support Pension	Centrepay Deductions	\$40.00	16 May 2014

Continued on the back

Contact information

If you have any questions about this letter please ring:



132 717 OR
13 1202 for Multilingual Services

Monday — Friday 8.00 am — 5.00 pm
(Please quote reference number)



Your local Centrelink Office:



Office Hours:
Monday to Friday 8:30am — 4:30pm



APPLICANT SUPPORTING DOCUMENTATION

The Mary Jane Lewis Scholarship Foundation panel are interested in getting to know more about you, your achievements, interests, hobbies, and passions. This is your opportunity to highlight why you feel the Mary Jane Lewis Scholarship Foundation could help you achieve your goals in tertiary education.

The Mary Jane Lewis Scholarship Foundation facilitates career support and networking events with other scholars throughout the year, and prides itself on supporting students beyond financial support. The scholarship panel are interested in understanding how you will actively engage in some or all of these events throughout the year.

PERSONAL STATEMENT

The personal statement helps us get to know you, and how the Mary Jane Lewis Scholarship Foundation could help you achieve your goals.

Please ensure your name is clearly written at the top of the letter.

The statement should be written as if you were speaking directly to the scholarship panel or as a cover letter to your application.

Themes that you may wish to discuss:

- Why you want to study at university and why you are interested in your area of study?
- What motivates you?
- Accomplishments you are proud of (academic or otherwise).
- Your personal values.
- Your experiences and interests outside of school.
- How can you give back to the Mary Jane Lewis Community?

REFEREE STATEMENT

A personal referee statement, is to be provided by a trusted source that has known you for an extended period. This can be anyone, except a family member, but may for example be a trusted teacher, school principal, an employer or sport coach.

APPLICATION CHECKLIST

- ✓ I have provided up to date an accurate contact information.
- ✓ All documents have been uploaded in PDF format with the correct naming convention as listed on page 2 of the document.
- ✓ I have uploaded my Australian birth certificate, citizenship or permanent residency
- ✓ I have uploaded my VTAC issued ATAR.
- ✓ I have uploaded the relevant proof of government allowances.
- ✓ I have uploaded my personal statement with my name clearly written at the top.
- ✓ I have uploaded my personal referee statement.